

Boone County High School
7056 Burlington Pike
Florence, KY 41042
Phone: 859-282-5655
Fax: 859-282-5653

October 28, 2015

Members in Attendance:

Dustin Herald, Jane Cahill, Jennifer Ensley, Alison Sutton, Mr. Raleigh.

Two college student observers: Morgan Full, Rachel Galati, and Summer Buchman.

Open Business:

1. Agenda presented by Mr. Raleigh. Discussion about items to add to agenda: request for a Harry Potter Club and a request for funding a spring musical director position. Mr. Herald motioned to approve, Mrs. Cahill seconded.
2. Sept. and Oct. minutes were reviewed. Motion to approved by Sutton and seconded by Herald.
3. Good news to report: Soccer Girls were regional runner up. *Inherit the Wind* will be presented November 12, 13, 14 by the Spotlighters. Bridge Connection—Scott Christian/ the old commemorative plaque will be placed at the foot of a tree as a re-dedication.
4. Budget report: The September 2015 Financial Report, the Revised 15-16 SBCM Budget Worksheet, and Athletic Financial September Report were distributed and reviewed by all council members. Motion to accept the September financial reports were made by Ms. Sutton and seconded by Mr. Herald.
5. KSBC Training/Planning: first readings of BCHS ALIGNMENT WITH STATE STANDARDS POLICY—reports reviewed and revised by council members were discussed and changes made. The following are notes per reading:
 - A. State Testing (Mrs. Cahill)
 - Sutton—asked if there were any dates to add.
 - It is to be finished by Jan. 2 for the State; however, the Board's due date for the district schools is to be complete before Christmas break.
 - The 2nd reading will be approved at November's SBCM.
 - B. College Level Courses (Guidance)
 - a. Looked at Cooper's and Ryle's/we modeled after Cooper's.
 - b. Herald suggested that there was nothing about dropping the class. He did not feel there should be a contract.
 - c. Mr. Raleigh—contract is for student/parents to recognize that it is a rigorous class with responsibilities. (class rigor)

- d. Sutton—suggested adding at end of semester classes would be possible to drop.
 - e. Mr. Raleigh suggested “or remove early.”
 - f. Counselors do help kids when issues with the college classes (i.e. the NKU Music class issue when students were permitted to drop it.)
- C. Planning & Professional Development Committee (Mr. Herald)
- a. Capitalize “School” in title.
 - b. A faculty member expressed interest in having a Safety Committee added which would mean 6 committees. There was additional discussion about the number of committees.
 - c. Regarding adding a Safety Committee, Mr. Raleigh pointed out that there was already a School Culture/Wellness.
 - d. Herald suggested not to include Safety under Wellness.
 - e. Sutton asked if we already had such a plan from the District.
 - f. Raleigh confirmed that there is one.
 - g. Discussion followed—is Safety is included under Wellness per “Review annual Safety . . .”
 - h. All agreed that Safety topic is included within the umbrella of Wellness.
 - i. Suggestion: instead of a separate Scheduling Committee to add it to Curriculum Assessment and Instruction.
 - j. Sutton expressed concern that the committees would become too large and cumbersome.
 - k. Decision was made to have 5 committees with 85 teachers—these would have less than 20 on each.
 - l. Scheduling will be added to Curriculum Committee.
- D. Consultation Policy
- a. Via Sutton, Mrs. Wessman had questions about Consultation—procedure/technicality
 - b. Discussion followed on the interview procedure and when there is a vacancy SBC consulted/Mr. Raleigh makes the final decision.
- E. Curriculum Policy (Wessman)
- a. Add school name on the page.
 - b. Herald: ILP question—says guidance counselor though the English Department has been doing this. Wording says “make sure will be done.”
- F. Discipline, Classroom Management, School Safety Policy
- a. #1—change wording “were” to “where.”
 - b. Wessman: Why are some words underlined? Answer: It is how template is set up.
 - c. 6th bullet under #2, page 37—Mr. Herald suggested wording change.
- G. Enhancing Student Achievement Policy (Ensley)

- a. Not in our current policy (only Cooper had but similar to the “kit”/Simon Kenton and several others—some do not have policies).
 - b. What we used was basically copied from kit.
- H. Extra-curricular Programs Policy
- a. Wessman: Questioned the 1.5 GPA –is that followed?
 - b. Herald: add #5 grade sheets—students can print their own IC grade sheet in library and turn that in. This would prevent students changing grades.
 - c. Ensley—IC cannot be pulled up on smart phone.
 - d. Raleigh—grades on IC might not be correct/updated for the grade sheet.
 - e. Sutton asked why only athletics were required to have these.
 - f. Raleigh’s response: no sponsors of clubs or other special events are asking for grade sheets.
- I. Instructional and Non-Instructional Staff Time Assignment Policy (Sutton)
- a. Sections were verbatim from kit.
 - b. Supervision of building—what did not apply to high school was omitted.
 - c. Raleigh: Altering Assignment #2—question/What if teachers say “No.” There was a question about the wording (principal will consult with teacher . . .)
 - d. Sutton will change this.
- J. School Space Use Policy (Sutton)
- a. Some faculty requests were to add #4 “Take faculty seniority into account in regards to classroom assignment . . .”
 - b. Raleigh suggested for #3, change wording from “In May assign classroom space . . .” to “In JUNE CONSIDER . . .” AND #2 under Altering Classroom Space Assignment—change “agree” to “consultation.”
- K. Program Appraisal (Wessman)
- a. Add school name and remove illustration.
 - b. Herald--suggested to include on each which committee presented what report. Response: Since the Council is just setting up committees at this point, it is not ready to add but will when ready to implement it.
- L. BCHS School Day and Week Schedule Policy
- a. What is our contractual classroom time? (It is 50-55, uninterrupted.)
 - b. Wessman question: #6 what does “effective” mean? Question: Should it be changed to highly qualified or certified?
 - c. Change numbering, missing #9.
 - d. #4 consider the wording “particular students”—should this be more specific?
 - e. Wessman: #10—Is June 30 too late to notify teachers of their fall schedules? Suggestion was made to change this to “notify with changes” of (Herald—since some teachers leave the district/school during the summer).

- f. Raleigh suggested: change #10 --“By the May 30 . . .and continue to give updates if changes are made.”

M. BCHS Student Assignment Policy

- a. #3 Add “ready for ‘career’ and college level work.”

N. Technology Policy (School Tech Coordinator/Wyatt and Israel)

No changes or suggestions made.

- 6. Closed session: Sutton motioned to go into a closed session; Herald seconded. A) Council discussed Personnel/Consultation on eleven (11) team leaders positions (including Media Specialists), one STC, 1 Custodian, 2 Private Lesson Band Instructors, 1 Private Lesson Choir Instructor, and 1 Assistant Boys’ Varsity Basketball Coach.
B) Todd Downs—can work but the job is already posted.
C) Motion was made to come out of the closed session by Mrs. Cahill. It was seconded by Mr. Herald.
- 7. Group will send policy changes to Mr. Raleigh.
- 8. Motion to adjourn was made by Mrs. Sutton and seconded by Mrs. Ensley. Consensus. Next meeting will be November 18, 2015.